



VUNTUT GWITCHIN Government

Government of Vuntut Gwitchin First Nation

Human Resources Department

P.O. Box 94,
Old Crow, Yukon
Y0B 1N0

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EMPLOYMENT OPPORTUNITY

CASUAL

Finance Clerk Trainees

Department: Finance

Status: Casual

Location: Old Crow

Posting date: January 9, 2024

Closing date: Open until filled

Our Mission

... to promote wellness, self-sufficiency, and prosperity in our community through cultural teachings and environmental stewardship, and by building and maintaining an accountable government that motivates, inspires, and provides opportunities for the Vuntut Gwitchin.

About the Role

Reporting to the Finance Manager, trainees will work with the Finance team and learn financial and accounting functions on the job. You will learn to organize work effectively ensuring financial transactions are accurate and timely, and learn about internal procedures and accounting standards.

Our ideal candidate(s) will possess the following competencies:

- Commitment to the role and attendance
- Client service and respect
- Communication
- Time management, adaptable to changing priorities
- Teamwork
- Initiative

For job details and/or to submit your application, email Human Resources at: employment@vgg.ca

Hiring preference will be given to Vuntut Gwitchin First Nation citizens.

While we appreciate all applications, only those selected for further consideration will be contacted.